



ALDGATE KINDERGARTEN

Governing Council Minutes | Meeting #2 | 2018



Meeting held 26 March 2018
at Aldgate Kindergarten

Meeting opened at 6:30pm
Minutes: Amy Nelson

	Details	Action Required
Present	Bianca Stanbridge (Director), Bridget Murphy-O'Neil (Staff rep), Rebecca Van Diemen (Acting Chairperson), Rachel Harvey (Treasurer), Amy Nelson (Secretary), Danielle Furniss, Robyn Faber, Elizabeth Porter.	
Apologies	Briali Bedson (Chairperson), Louise Holley, Mel Madsen, Kasey Evans.	
Previous Minutes	Minutes of the previous meeting were tabled Motion: "The minutes (dated 26 February 2018) be accepted as a true and correct record of the proceedings." Proposed: Bianca Stanbridge Seconded: Danielle Furniss Carried unopposed	-
Correspondence	<p>In –</p> <p>Nature Play: Certificate of membership and book on learning outdoors: risks and benefits received.</p> <p>It addresses weighing out the risks versus the benefits in children's play. The teachers have been talking to the children about risks and safe play and encouraging them to do their own risk assessment, safe play brainstorming and action. Eg talking kids through climbing trees: How high is the branch? How big is the branch? How much weight could it handle?</p> <p>Elizabeth: What does a kids' first response tend to be when to doing their own risk assessment?</p> <p>Bianca: Kids tend to be quite cautious at first. But it is important to encourage them the weigh their options and try it if they feel it is a risk worth taking.</p> <p>It is important to encourage kids to keep involved in nature and outdoor play.</p> <p>Out - none</p>	<p>NP: Bridget to blog different pages when relevant to class learning activities.</p> <p style="text-align: center;">-</p>
Business Arising	<p>Mobile Phone Plan Review - Large bill last year. Still working out issue. Potentially double billed. Carried over</p> <p>Online RAN training-All GC Members – Some still outstanding.</p>	<p>MPPR: Bianca to follow up.</p> <p>RAN: Online training to be complete by next meeting.</p>
Reports	Director Report –	S: Bianca will update as



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	<p>Staffing: Cathy will be on leave until the end of term 3 2018. Bridget will remain full-time for 2 terms to cover Cathy's absence. She is to be back paid.</p> <p>Relief teacher claims have been submitted. Currently trialing teachers to cover: 0.4 universal access teacher 15hrs (Bridget's normal contract) Bianca would like to turn this into a 0.6 universal access teacher (to be filled) With this the Kindy would be overstaffed at times, however funds are available in the current budget. Currently these hours are being split between Amy, Fran and Sally. Amy is not currently not available for the entire 0.6</p> <p>There is no need to interview for short term contracts.</p> <p>Website: Nearly ready. Staff really happy. Easy to update and looks great.</p> <p>Holly (Robyn) Faber's rainbow lorikeet drawing is on the website.</p> <p>Paperwork has gone to DECD for approval.</p> <p>Suggested that any friends of parents with young kids who are yet to attend kindy maybe review it.</p> <p>Bridget: Terminology is important. It needs to be easy for parents to understand.</p> <p>Mt Lofty Partnership Plan: High school, primary school and kindergarten leaders from the Mount Lofty partnership meet to develop the shared plan and work together to reach outcomes. Discussions cover what expectations DECD has of different sites and how to make the system work for us.</p> <p>There are talks about having shared pupil free days to host speakers. Allowed 4 pupil free days this year.</p> <p>Term 2: Occupational therapy (No date set as yet)</p> <p>Term 3: STEM 22nd August</p> <p>Robyn: Not worried about pupil free days as long as sufficient notice is given. If the school was opened and Kindy had a pupil free day could they hold OSHC at Aldgate Kindy?</p> <p>Proposed: Robyn Seconded: Danielle</p> <p>Treasurer's Report – Finance report for March handed out</p> <p>Robyn: Suggested altering financial delegations by removing Cathy and replacing with Bridget so she can approve payments while Cathy is away. This was approved with the understanding that Bridget will be added to the lists.</p> <p>2018 Budget Approval and approval of delegates</p> <p>Balance sheet and Profit and Loss for February accepted.</p> <p>2018 budget closing balance and variations to 2017 and 2018 budget noted.</p> <p>2017 audit report presented and accepted. Noted: Change in director term 4 2017.</p>	<p>changes arise.</p> <p>W: Parents to review and give feedback.</p> <p>MLPP: Bianca to follow up the prospects of hosting OSHC at Aldgate Kindy when the pupil free day learning is not on site. Will be updated on MLPP.</p> <p>TR: Ongoing</p>
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	<p>Proposed: Robyn Seconded: Danielle</p> <p>Playgroup Report – Smaller and quieter group this year with a new group of parents. Vikki is booking different activities through playgroup SA: -messy play -singing and stories etc</p> <p>Proposed: Bec Seconded: Bianca</p> <p>Policy Review: Cyber safety up for review. Suggested we review 12 monthly rather than every 2 years.</p> <p>Quality Improvement Plan (draft to be endorsed): Staff discussed in the last pupil free day to work out what they have done, what worked and what didn't.</p> <p>Bec: Pupil free day content could be communicated to parents to inform the parents of the efforts being made by staff to network and improve their teaching methods.</p> <p>QIP endorsed unanimously.</p>	<p>PR: Bianca to send current policy with minutes for consultation. Members to make notes on policy PRIOR to next meeting so that policy can be reviewed.</p> <p>QIP: Ongoing</p>
<p>WHS</p>	<p>Bridget attended a playground safety workshop held here at Aldgate. Discussions in the workshop included: How to identify hazards and form action plans.</p> <p>Bridget: Found it to be very beneficial. The group assessed our outdoor learning area with the instructor.</p> <p>Information folder available for staff and parents. However, keep in mind it was originally designed for council workers to design and maintain playgrounds.</p> <p>Actions include:</p> <p>Softfall wood chips need to be replenished.</p> <p>Risk/benefit like nature play material.</p> <p>Finger/foot/head entrapment.</p>	<p>Bridget to review quarterly starting 27-03-18</p> <p>Bridget to order softfall chips</p> <p>Bianca to remove entrapment hazard.</p>
<p>Other Business</p>	<p>Fundraising: Currently ok with our budget. Maybe we could fundraise and give to a charity.</p> <p>Bianca: Suggested potentially fundraising for the Aldgate school nature play.</p> <p>Entertainment book is a fundraising option. Council not wanting to proceed.</p> <p>Robyn: run or walk fundraiser. Maybe the Bandicoot walk?</p> <p>Kindy community events:</p> <p>Term 1: Sausage sizzle and picnic</p> <p>Ideas for the rest of the year:</p> <p>Bec: Kindy camp out? Bianca: suggested a camp during the day.</p> <p>Bridget: Mentioned the Minton farm excursion they had last year where they just met up with parents and kids and had an informal outing. Went well.</p> <p>Bianca: Mentioned fine art and soup family night. The kids do</p>	<p>F: Ongoing</p> <p>KCE: events confirmed, planning ongoing</p>



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	<p>portraits. Parents bring soup.</p> <p>Council agreed Term 2: Soup and Art night Thursday 28th June 5pm-7pm</p> <p>Bec: recommended a Campfire night for term 3 with marshmallows and a walk through the wirra with torches. Danielle: Possibly has lanterns to string up. Council agreed Term 3: Campfire night Thursday 30th August 5pm-7pm</p> <p>Discussions on disco everyone liked the idea but was to hard to fit into the calendar this year.</p> <p>End of term four concert will probably not include Dancify but instead singing and byo picnic</p> <p>Council agreed Term 4: End of year celebration, concert and byo picnic. Friday 30th November 5pm-7pm performance to be held at 6:15</p> <p>Networking: Bianca is encouraging families to casually network outside of the scheduled events.</p>	<p>Bianca to communicate events to families</p> <p>N: Bec to look into networking opportunities for families in the Tue/Wed group.</p> <p>Elizabeth to look into networking opportunities for families in the Mon/Thurs group.</p>
<p>GC Meetings</p>	<p>Mon 21 May, 6:30pm Mon 18 Jun, 6:30pm Mon 13 Aug, 6:30pm Mon 10 Sep, 6:30pm Mon 5 Nov, 6:30pm Mon 3 Dec, 6:30pm</p>	<p>-</p>
<p>Meeting Closed</p>	<p>9:05pm</p>	
<p>Next Meeting</p>	<p>Mon 21 May, 6:30pm</p>	