



ALDGATE KINDERGARTEN

Governing Council Minutes | Meeting #4 | 2019



Meeting held 17th June 2019
at Aldgate Kindergarten

Meeting opened at 6:30pm
Minutes: Matt Johns

	Details	Action Required
Present	Sandra Cook (Chair), Bianca Stanbridge, Cathy Willoughby-Tuma, Ben Burns, Kim Carracher, Isabelle Danforth-Smith, Rebecca Infante, Matt Johns.	
Apologies	Amanda Romain	
Welcome		
Previous Minutes	Minutes of the previous meeting were tabled. Motion: "The minutes (dated 20 May 2019) be accepted as a true and correct record of the proceedings." Proposed: Bianca Seconded: Isabelle Carried unopposed.	
Correspondence	In – Out – email out re 2020 changes.	
Business Arising	<p>Mid-year event – fine art/soup night Invitations went out today, and all organised. GC may be needed to help hang pictures – Bianca will let members know if required. There is an RSVP on the invitation asking the types of soup people can bring. Bread will be supplied by the Kindy. Kim will be a little late and Amanda will be an apology.</p> <p>Social events for families Catch up at Patch – 10 families; mainly Tues/Wed parents. Kim to organise the next event at Patch on Thursday 18 July in the 2nd week of holidays.</p> <p>Parent complaint policy and procedure Everyone was happy with the edit. The final edit is on the website.</p> <p>Hazardous Substances The cull is in progress, and hazardous substances are locked away safely.</p> <p>Playground Inspections Quarterly inspection completed – only a few minor issues.</p> <p>Risk Assessments Work in progress.</p> <p>Preschool groups for 2020 Changes have been communicated to all prospective families. Website has also been updated.</p> <p>Yoga sessions One has happened – three to be booked for the Tues/Wed group.</p>	Kim to organise Patch gathering.



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<p>Reports</p>	<p>Director Report – a verbal report was provided:</p> <ul style="list-style-type: none"> - Suggestion to have a place at the bottom of a story in the learning journal to enable parents to comment. Bianca to review. - Suggestion of 'homework' to take home about 'being kind'. <p>Motion: "That the Director's verbal report be received." Proposed: Sandra Seconded: Kim Carried unopposed.</p> <p>Treasurer's Report – The finance report was tabled at the meeting. The P&L and Balance Sheet for May were tabled at the meeting.</p> <p>Budget Report</p> <ul style="list-style-type: none"> - 1 – overspend of relief teacher – to be invoiced (STEM bridge). - 2 – extra TRT – same as 1 (two more to come). - 3 – commission for photos \$11.50. - A family in financial hardship (last year) owes \$400. GC approved the debt to be waived by the Director. - Two families are leaving mid-term: 1 starting school early, 1 moving to a different pre-school; will be down \$800 for this year. - Outside blinds on hold pending enclosure investigation. - Outstanding debtors total \$18,992 to date. Suggestion to trial invoicing in advance, both 2 and 4 terms, and also offer a payment plan to encourage prompt payment. - Resource Entitlement: <ul style="list-style-type: none"> - Additional Beginning Teacher funding \$ 1,355.80. - First Aid Training funding \$ 253. <p>Motion: "That the Finance report, including associated reports, be accepted." Proposed: Isabelle Seconded: Kim Carried unopposed</p> <p>Playgroup Report – none tabled</p>	<p>Bianca to review adding 'comments' to learning journal.</p> <p>Bianca to review sending home info 'being kind'.</p>
<p>Policy Review</p>	<p>Nil</p>	
<p>WHS</p>	<p>Nil to report</p>	
<p>New Business</p>	<p>1 – Reconciliation week We didn't do anything for reconciliation week because we do this all the time. Bianca to invite Cynthia and Anita (Peramangk) to speak.</p> <p>2 – Feeding the chooks Can chooks be fed greens? Yes!</p> <p>3 – Excursions for next term Zoom in August, and Cleland in Sept? Art gallery also a possibility.</p> <p>4 – Stranger danger? Should this be discussed with kids? Talk about circle of trust.</p>	<p>Bianca to invite Cynthia and Anita to speak</p> <p>Bianca to send Circle of Trust info to families.</p>



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GC Meetings	Term 3 12 August, 9 September Term 4 4 November, 2 December (dinner meeting / celebration)	
Meeting Closed	7:40pm	
Next Meeting	Mon 12 August, 6:30pm	